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Waterloo Pentecostal Assembly Annual General Meeting

Date: Sunday, November 03, 2024

Time: 1.00 PM

Location: WPA Church Sanctuary

Agenda Items				
#	Time	Item	Sponsor	Purpose
1	1.00 PM	Opening - Quorum - Opening Prayer - Call to Order - Introductions - Motion to establish a voting bar as those with blue name tags - Motion to adopt the Agenda - Motion to approve minutes from the 2023 Annual Meeting - Recognition of New Members	David Juche Pastor Chris David Juche David Juche David Juche David Juche David Juche David Juche	Information Information Information Information Decision Decision Decision Information
Motion #		Motion Subject		
MSCAGM20241103-01		Motion to establish the voting bar as those with blue name tags		
MSCAGM20241103-02		Motion to adopt the agenda		
MSCAGM20241103-03		Motion to approve the minutes from the 2023 Annual General Meeting		
NOTES:		- Quorum 169 members or 41% of the membership was in attendance - David called the meeting to order at 1 pm. - David reminded the members about Robert's Rule of Order used during the AGM and the procedure for asking questions during the meeting. - Pastor Chris opened the meeting with prayer Motion to establish the voting bar as those with blue tags - MSC Motion to adopt the agenda as presented - MSC Motion to Approve the minutes from the 2023 AGM - MSC - Recognition of 53 new members		
#	Time	Item	Sponsor	Purpose
2	1.05 pm	- Election of Board of Deacons - Appointment of chief scrutineer - Explanation of available positions - Introduction of candidates - Election Process	David Juche David Juche David Juche David Juche	Decision Information Information Decision
Motion #		Motion Subject		
MSCAGM20241103-04		Motion to the appointment of the Chief Scrutineer		
MSCAGM20241103-05		Motion to accept the single unified ballot.		
NOTES:		- David introduced the following: - Darlene Fleming – Treasurer		

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○ Andrew Lucas – Parliamentarian

David introduced the board positions to be filled, two 3-year terms and one 1-year term.
Estelle has allowed her name to stand for the 1-year term. This is up for ratification.

- Motion to appoint Jim Stroh as the Chief Scrutineer -MSC
- Motion to accept the single unified ballot passed instead of separate ballots - MSC
- Voting was conducted for board members.

#	Time	Item	Sponsor	Purpose
3	1.08 pm	Reports ● Board Report ● Motion to approve the Board Report ● Lead Pastor Report ● Motion to approve the Lead Pastor Report ● Presentation of Elders ● Motion to approve the ratification of Elders	David Juche David Juche Pastor Chris Pastor Chris Pastor Chris Pastor Chris	Information Decision Information Decision Information Decision
Motion #		Motion Subject		
MSCAGM20241103-06		To approve the Board Report as presented		
MSCAGM20241103-07		To approve the Lead Pastor Report as presented		
MSCAGM20241103-08		To approve the ratification of Elders as presented		
NOTES:				

David presented the board report.

- Regular Board operations include:
 - Fasting and Prayer for the church, city, and leadership.
 - Updates and discussions with Pastors and Staff.
 - Review of various church operations.
 - Annual focus on key topics and internal reviews.
- The board split into two sub-committees for in-depth review and feedback of the Lead Pastor Limitations.
- The Board used a podcast to discuss the complexities within the church and the need to watch for a lack of alignment between all groups.
- The Board explored the use of AI and its potential applications and pitfalls led by Estelle. This resulted in the development of a 'Church AI Use Policy.'
- The Board also conducted a practice scenario on AI misuse, using church bylaws, Lead Pastor Limitations, and church policies.
- The Board Reviewed WPA's strong Health & Safety program with guidance from Ola.
- David expressed gratitude to the members for their support and encouragement during his 6-year tenure. He will be stepping down from the board due to term limits.
- Church leadership is fully aligned, and we've grown into a large, diverse congregation.
- Believe God is about to make our next steps clear as we aim for missional impact locally and globally.
- Encouraged the members to use the feedback tool called "Contact the Board" on our website.
- Also encouraged the members to Check out the "Purpose of the Board" resource on the WPA Digital Resource Hub for more information and to consider a future board position.

Question regarding the names of the current members on the board and the names of those stepping down

- Current members are Darlene Fleming, Ben Guse, Stanley Appiah, and Prima Fernandes. Ola and David will be stepping down. Estelle has let her name stand for nomination for an extension of her 1-year term.
- **Motion to approve the Board Report as presented – MSC**

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Pastor Chris presented the Lead Pastor's report.

- Acts 9:31, where The church has experienced a time of peace, growth, and strengthening as God continues to build and bless WPA, encapsulates the year at WPA in 2023/24
- New Pastoral Additions were Pastor Michael Okunlola, who joined as Marriage & Family Pastor in January 2024, and Pastor Anjan Sunar, who joined as Worship Pastor in July 2024. We have been seeing the fruit and blessings of God in both these ministries,
- 300 people completed the 5Q Class, focusing on fivefold ministry (apostolic, prophetic, evangelistic, shepherding, teaching). The goal is to mobilize 400 people for missional activity by the end of 2025. The 5Q Class is scheduled for Jan 20 - Mar 3, 2025.
- Church leadership has committed to fasting and prayer for direction on a new missional initiative. The leadership team meets once a month from Monday to Friday for an hour to clarify and confirm the direction needed to reach the missional goal.
- Biblical & Topical Series in 2023-2024
 - Books studied: Joshua, 1-3 John, Daniel.
 - Topical series: Reasons for the Season, 100%, Us, This Means That, Faith Foundations.
- Upcoming Studies:
 - Books: 1 & 2 Kings (Elijah & Elisha), Romans.
 - Series: "Speak Jesus" (sharing the gospel in a Canadian context).
- As Pastor enters his 9th year as Lead Pastor at WPA, he looks forward to the "new things" God will do in and through us. Serving, shepherding, and communicating God's Word to this church is a privilege. The Board, the Elders and the Pastors all work in unity; it is a joy to Pastor this church.

Pastor Chris presented the Missions report.

- Our missional vitality can be divided into two key paths: local outreach and global partnerships. In alignment with the PAOC (Pentecostal Assemblies of Canada), we prioritize reaching the least-reached people groups globally and supporting the most vulnerable communities.
- Ongoing Global Workers & Projects:
 - Adrian & Sharon Thomas (Dominican Republic)
 - Felix & Cecelia Chiriseri (South Africa)
 - M & E (Asia)
 - Ashray Children at Risk (India)
 - King of Kings (Israel)
- Mission Support Changes:
 - After several years, financial support for Darren & Patty McCrae (Colombia) and Mark & Kim Steinfield (Spain) has concluded.
 - As we move into the new fiscal year, WPA has taken on Margaret Pfeiffer (Guatemala) and Ahmad Ghaljaee (Afghanistan/KW diaspora) with monthly support.
- Mission Trips:
 - May 2024: Pastor Daniel led a mission trip to the Dominican Republic.
 - March 2025: Pastor Kathy and Pastor Sharon will lead a mission trip to Guatemala with an emphasis on parents and children.
 - Summer 2025: Pastor Kim will lead a mission trip to South Africa.
- Financial Stewardship of One-Time Gifts:
 - In addition to our fixed financial commitments, we have been able to support various missions with one-time financial gifts exceeding \$130,000, as mentioned in the AGM report.
- \$35,000 was given in regard to crisis response.
- We have invested more in missions than we ever have. We have invested over \$280,000 in missions in 2023/2024.
- Commended the members for giving and promised to be good stewards.

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- We have rules to follow in accordance with our charitable status but strive to give through our affiliation and fellowship in PAOC. We want to support what our leaders are doing.
- Ugo Chris Aluta raised the question: What are the criteria for supporting missionaries overseas, as there is no support for missionaries or organizations in Nigeria?
 - The focus is on diversifying by reaching the most vulnerable, the least reached people. The scope of active communication and the possibility of participation through mission trips is also considered. The aim is to have variety and diversity, considering the above factors. WPA also works towards supporting PAOC-vetted missionaries. PAOC does not work in all countries. PAOC and its partner, The Assemblies of God, work with almost all the countries in the world. WPA technically supports the Global workers within PAOC, and so supports their own. Currently, there are no PAOC workers in Nigeria. We cannot give directly to overseas missionaries and non-Canadian charitable organizations as it would go against the guidelines of our charitable status. We can be generous, but we have to give through vetted partners.
- **Motion to accept the Lead Pastor's report as presented. -MSC**
- Pastor Chris spoke about the Elder's Counsel.
- The Elders Council consists of godly men and women selected by the Pastor to serve as counsel and a sounding board. The members ratify their selection.
- They are responsible for overseeing and providing care to the members alongside the pastors.
 - Lorna Casselman will be ending her term one year early.
 - Rose Oriowo will be stepping down from the role of elder as she ends her 3-year term.
 - Elders can serve for 6 years over an 8 year period. The current strategy is that elders serve for 3 years, take a break and then serve for another 3 years rather than taking a 2-year break after serving for 6 years in a row.
 - Stephen Gawne presented for ratification as an elder.
 - Question and discussion regarding two elders stepping down but one elder being appointed.
 - Need at least four elders and a maximum of seven as per the WPA policy.
 - The current number of elders is within this range of 4 to 7.
 - It doesn't have to be gender equal all the time.
 -
- **Motion to approve the ratification of Elders as presented. - MSC**

#	Time	Item	Sponsor	Purpose
4	1.40 pm	• Financial Report • Statement of Financial Position • Statement of Operations • Capital Spending • Fund Balances • Motion to accept the financial reports as presented • Motion to approve the audited financial statements • Motion to approve MAC as the auditors for next year.	Darlene Fleming/Paul Masson	Information Information Information Decision Decision Decision
Motion #		Motion Subject		
MSCAGM20241103-09		To accept the financial reports as presented		
MSCAGM20241103-10		To approve the audited financial statements		
MSCAGM20241103-11		To approve MAC as the auditors for next year		
NOTES:				
Darlene Fleming and Paul Masson presented the financial statements.				
● Financial Report presented by Paul Masson and Darlene Fleming.				

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- Income was 13% over budget.
- Expenses under budget by 3%.
- \$25,000 was transferred from the contingency to the mission fund.
- Our Capital purchases were 20% under budget as an upgrade to media was held off in 2023/24.
- \$119,817 surplus was transferred to the contingency fund due to the strong income in 2023/2024.
- Capital expenditure for 2023/2024 included café renovations, foyer renovations, front entrance repairs, wireless mics, office renovation (Rm110), rooftop air conditioning units and a flat roof.
- Proposed expenditure for 2024/2025 included concrete work at the main and office entrances, as well as siding and eave replacements, all of which have been completed. The projects to replace the projection units in the gym and sanctuary and the installation of a drum cage have been started and will be completed by Dec
- Besides the General Fund, we have four other main funds
 - **The Building Maintenance fund**, used for emergencies, HVAC, and mechanical expenditures, has a balance of \$70,349.
 - **The Building Fund** for the actual physical building. In addition to the donations and interest, approximately \$30,000 was transferred from contingency to this fund at the beginning of the year to undertake the work of the flat roof, which was just under \$90,000. The fund currently holds a balance of \$5,407 as of July 31st, 2024. This was received after zeroing the account in October 2023.
 - **Missions Fund**. Over the year, \$283,481 was invested in missions, and the balance of the fund stands at \$64,176 as of July 31st, 2024
 - **Contingency Fund** - Currently stands at \$1,202,264 as of July 31st 2024. We are projecting a deficit of \$265,416 in 2024/2025 to pay for the capital expenditure. This will bring the balance in the fund to \$936,848.

No Questions were asked.

- **Motion to accept the financial reports as presented - MSC**
- **Motion to approve the audited financial statements -MSC**
- **Motion to approve MAC as the auditors for next year - MSC**

#	Time	Item	Sponsor	Purpose
5	1.55 pm	Budget ● Budget Overview ● Motion to approve budget guidelines for the 2024-25 fiscal year	Darlene Fleming/ Paul Masson	Information Decision
Motion #		Motion Subject		
MSCAGM20241103-12		Motion to approve the 2024/2025 Budget guidelines		
NOTES:				

- Budget for 2024/2025 presented by Darlene Fleming
- The budget is prepared based on historical data after deducting large one-time gifts and donations
- Budgets are prepared conservatively so there are no adverse effects or cuts to the ministries.
- A 5% increase in income is projected.
- A 9% increase in expenses is projected.
- **Motion to approve the 2024/2025 Budget guidelines. - MSC**

#	Time	Item	Sponsor	Purpose
6	2.00 pm	Report on Voting ● Report on voting for the Board of Deacons	David Juche David Juche	Information Decision

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		● Motion to thank the retiring Board members ● Motion to destroy the ballots	David Juche	Decision
Motion #		Motion Subject		
MSCAGM20241103-13		● Motion to thank the retiring Board members		
MSCAGM20241103-14		● Motion to destroy the ballots		
NOTES:				
● David thanked all the members who let their names stand. ● Estelle has been ratified to the board for the one-year term ● Siju Mathews and Mary Ann Charters have been voted on the board for three years. ● Motion to thank the retiring Board members- MSC ● Motion to destroy the ballots -MSC				
#	Time	Item	Sponsor	Purpose
7	2.05 pm	New Business	David Juche	Decision
Motion #		Motion Subject		
NOTES:				
● No new business was proposed to be discussed				
#	Time	Item	Sponsor	Purpose
8	2.10 pm	Closing Prayer/Adjourn	David Juche	Decision
Motion #		Motion Subject		
MSCAGM20241103-15		Motion to Adjourn		
NOTES:				
● David Juche closed the AGM in prayer ● Motion to adjourn was moved at 2.12 pm.				