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Waterloo Pentecostal Assembly Annual General Meeting

Date: Sunday, November 02, 2025

Time: 1.00 PM

Location: WPA Church Sanctuary

Agenda Items				
#	Time	Item	Sponsor	Purpose
1	1.00 PM	Opening Quorum Opening Prayer Call to Order Introductions • Motion to establish a voting bar as those with blue name tags • Motion to adopt the Agenda • Motion to approve minutes from 2024 Annual Meeting Recognition of New Members	Ben Guse Pastor Chris Ben Guse Ben Guse Ben Guse Ben Guse Ben Guse Ben Guse	Information Information Information Information Decision Decision Decision Information
Motion #		Motion Subject		
MSCAGM20251102-01		Motion to establish the voting bar as those with blue name tags		
MSCAGM20251102-02		Motion to adopt the agenda		
MSCAGM20251102-03		Motion to approve the minutes from the 2024 Annual General Meeting		
NOTES:				
● Quorum: 193 members or 43% of the membership in attendance ● Pastor Chris opened the meeting with prayer ● Ben called the meeting to order at 1.05 PM ● Ben introduced the following: ○ Darlene Fleming – Treasurer ○ Prima Fernandes- Secretary ● Recognition of 51 new members				
#	Time	Item	Sponsor	Purpose
2	1.10 pm	Election of the Board of Deacons ● Appointment of chief scrutineer ● Explanation of available positions ● Introduction of candidates ● Election Process	Ben Guse Ben Guse Ben Guse Ben Guse	Decision Information Information Decision
Motion #		Motion Subject		
MSCAGM20251102-04		Appointment of Jim Stroh as the Chief Scrutineer		
MSCAGM20251102-05		Motion to accept the single unified ballot.		
NOTES:				
● Appointment of Jim Stroh as the Chief Scrutineer – MSC ● Motion to accept a single unified ballot - MSC ● Ben introduced the board positions to be filled, two 3-year terms and one 1-year term				

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● Voting was conducted for board members.				
#	Time	Item	Sponsor	Purpose
3	1.15 pm	Reports ● Board Report ● Motion to approve the Board Report ● Lead Pastor Report ● Motion to approve the Lead Pastor Report ● Presentation of Elders ● Motion to approve the ratification of Elders	Ben Guse Ben Guse Pastor Chris Pastor Chris Pastor Chris Pastor Chris	Information Decision Information Decision Information Decision
Motion #		Motion Subject		
MSCAGM20251102-06		To approve the Board Report as presented		
MSCAGM20251102-07		To approve the Lead Pastor Report as presented		
MSCAGM20251102-08		To ratify the Elders as presented		
NOTES:				
Ben Guse presented the board report. ● Regular Board Operations include ○ Fasting and prayer for the church, city, and leadership. ○ Updates and discussions with Pastors and staff. ○ Review of various church operations. ○ Annual focus on key topics and internal reviews. ● The board is split into three committees: Audit Committee, Performance Review Committee and Governance Committee. ● The board discussed key points from a CCCC (Canadian Centre for Christian Charities) blog post addressing concerns over recommendations that may affect the charitable status of religious organizations. ● The Board continued work on developing a stronger and more effective succession planning mechanism. Potential candidates were identified, discussed, and invited to attend a board meeting to observe the process and gain insight into board operations. ● The Board was encouraged to read <i>“Churches, Cultures, and Leadership: A Practical Theology of Congregations and Ethnicities,”</i> and participate in a half-day retreat with Elders and Pastors for reflection and alignment. ● A Fire Plan review was completed. ● The board served together at ‘Dinner on King’ ● Stanley shared ideas related to deacon altar prayer. ● Ben expressed gratitude to those who served alongside him. ● Motion to approve the Board Report as presented - MSC Pastor Chris presented the Lead Pastor’s report. ● Thankful for God’s blessing and favour in 2024–2025 (2 Corinthians 9:8). ● Farewell to Pastors Daniel & Christalyn; welcomed Pastor Nelly Latchman (Young Adults) and Pastor James Kirimi (Missions & Outreach); celebrated Pastor Sharon on her retirement ● Pastor Nelly is currently on the interfaith committee at Wilfred Laurier University. ● Preached series including <i>Faith Foundations</i>, <i>1 & 2 Kings</i>, <i>Speak Jesus</i>, <i>Romans</i>, <i>Last Words</i>, <i>Beloved</i>, and <i>Minor Prophets</i>; upcoming series on <i>The Pursuit</i>, <i>Numbers</i>, <i>Down to Earth</i>, and <i>Afterlife</i>. Encouraged use of the WPA Bible Engagement App; a refresh of the App is being planned.				

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- Shifted from Saturday prayer to Church-Wide Fasting & Prayer Weeks;
- Launched WPA Teams to address food insecurity, immigration, housing, and employment issues.
- Celebrated the All-African Event; next All-Asian Event on May 31.
- Entering 10th year as Lead Pastor, aiming to grow a healthy, model, and global church.

Pastor Chris presented the Missions report.

- Missions focus: Global Partnership & Local Outreach, reaching least-reached and most vulnerable people groups.
- Global partners 2024–2025: Adrian & Sharon Thomas (Dominican Republic), M & E (RAN), King of Kings (Israel), Ashray Children at Risk (India), Felix & Cecilia Chiriseri (South Africa) & Margaret Pfeiffer (Guatemala).
- 2025–2026 changes:
- Ending King of Kings (Israel); adding Jorge & Jacinta Melo (Azores, Portugal) and Luka & Cassandra Fartek (Slovenia).
- Short-term mission trips conducted this year included: Guatemala, Fort Severn, South Africa & Botswana, with new trips planned to the Azores, and Slovenia in the next fiscal year.
- Local partnerships: Compass Refuge Center, Ray of Hope, The Pregnancy Center, Ontario Gleaners, Afghan Church of Waterloo, and New Life Prison Ministries (London).
- One-time gifts: \$93,681 to global and local partners; \$10,500 for Myanmar earthquake relief.
- All made possible through congregational support; Pastor Chris encouraged continued giving.

Q: Carrie Guse regarding WPA's involvement with the University of Toronto.

A: Since we had no campus ministry at Laurier or UofW, we supported Andrew & Francis Dhanipersaud at UofT with one-time gifts for several years. Now that Pastor Nelly is serving as a chaplain on the multi-faith team at Laurier and hopefully at UW, we hope to develop our own ministry presence on our campus.

Motion to accept the Lead Pastor's report as presented. -MSC

Pastor Chris spoke about the Elder's Council.

- The Elders Council is a group of godly men and women selected by the Pastor to serve as counsel and to serve as a sounding board. The members ratify their selection.
- They are responsible for overseeing and providing care to the members alongside the Pastors
 - Rose Oriowo and Estelle Inack coming on as Elders
 - Dan Nesseth and Andrew Lucas are ending their term

Q: By Darren Charters, if the ratification of the elders is conducted individually or as a group.

A: The ratification of elders is done as a group.

Motion to approve the ratification of Elders as presented. - MSC

1.50 PM Re-election of Deacons

- Only one deacon reached 50% in the election during the first ballot, so the lowest-voted candidates in each category were dropped and a second vote was conducted.

#	Time	Item	Sponsor	Purpose
4	1. 55 pm	Financial Report ● Statement of Financial Position ● Statement of Operations ● Capital Spending ● Fund Balances ● Motion to accept the financial reports as presented	Darlene Fleming /Paul Masson	Information Information Information Information Decision

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		● Motion to approve the audited financial statements ● Motion to approve MAC as the auditors for next year.		Decision
				Decision
Motion #		Motion Subject		
MSCAGM20251102-09		To accept the financial reports as presented		
MSCAGM20251102-10		To approve the audited financial statements		
MSCAGM20251102-11		To approve MAC as the auditors for next year		
NOTES:				
● Financial Report presented by Paul Masson and Darlene Fleming. Statement of Financial Position ● HST rebate ● Prepaid expenses Statement of Operations and Changes in Fund Balances ● Income was 19.8% over budget ● Expenses were 4.4% under budget ● Capital was 31.7% under budget ● Review of Capital Spending: Projection units, cameras for media, drum cage and in-ear monitors for worship and concrete, siding and eaves for the building. ● Fund balance review ● The Building Maintenance Fund \$73,302 ● Building Fund \$12,694 ● Missions Fund \$104,696 ● Contingency Fund - Currently stands at \$1,501,818 ● The board had recently approved a transfer of funds from contingency to general in support of the food insecurity program. Funds will be allocated for the building over the next 3-5 years, total approximately \$250,000. Q: by James Ugwuogo, asking what MAC stands for. A: MAC is the legal name of the auditing firm. Clarification by Darren Charters that it is a well-known accounting firm experienced in auditing of charitable institutions, and the letters MAC usually stand for the initials of the founding partners. ● Motion to accept the financial reports as presented - MSC ● Motion to approve the audited financial statements -MSC ● Motion to approve MAC as the auditors for next year - MSC				
#	Time	Item	Sponsor	Purpose
5	2.03 pm	Budget ● Budget Overview ● Motion to approve budget guidelines for the 2025-26 fiscal year	Darlene Fleming/ Paul Masson	Information Decision
Motion #		Motion Subject		
MSCAGM20251102-12		Motion to approve the 2025/2026 Budget guidelines		
NOTES:				
● Budget for 2025/2026 presented by Darlene Fleming				

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- A 10% increase in income is projected.
- A 10.9% increase in expenses is projected.

● **Motion to approve the 2025/2026 Budget guidelines. - MSC**

2:07 PM – Second vote for the one-year position and one three-year position.

2:16 PM – Third vote for the three-year term between the two remaining candidates.

#	Time	Item	Sponsor	Purpose
6	2.30 pm	Report on Voting ● Report on voting for the Board of Deacons ● Motion to thank the retiring Board members ● Motion to destroy the ballots	Ben Guse Ben Guse Ben Guse	Information Decision Decision
Motion #		Motion Subject		
MSCAGM20251102-13		To thank the retiring Board members		
MSCAGM20251102-14		To destroy the ballots		
Notes				
● Pastor Chris thanked Ben for Chairing the Board over the past year and all the members who let their name stand. ● Loron Pellowe has been elected to the board for a one-year term ● Funke Oba and Darlene Fleming have been elected to the board for a three-year term. ● Motion to thank the retiring Board members- MSC ● Motion to destroy the ballots -MSC				
#	Time	Item	Sponsor	Purpose
7	2.35 pm	New Business	Ben Guse	Decision
Motion #		Motion Subject		
NOTES:				
● No new business was proposed to be discussed				
#	Time	Item	Sponsor	Purpose
8	2.36 pm	Closing Prayer/Adjourn	Ben Guse	Decision
Motion #		Motion Subject		
MSCAGM20251102-15		Motion to Adjourn		
NOTES:				